

CD-0913

**DRAFT AGENDA**

0. Attendance Sheet verification at 4:30pm
1. Call to Order (1 min)
2. Adoption of the Agenda (5 mins)
3. Council Business (5 mins)
  - 3.1 Appointing minute taker
4. Approval of Sept. 13<sup>th</sup> Council meeting minutes
5. Business Arising from the Minutes, Appendix I (50 mins)
  - 5.1 Repeal Facebook Ban
  - 5.2 Presentation on Funding Committee, Clubs, and CCR by David and Keroles
  - 5.3 Funding Committee, GSA Clubs and the CCR Project
  - 5.4 Capping staff budget line
  - 5.5 Council Membership
6. GSA Committee Appointments, Appendix I (10mins)
  - 6.1 Appointments
7. New Business, Appendix I (45mins)
  - 7.1 Health Insurance Fee 2015-2016
  - 7.2 Mobilizing for GA
  - 7.3 Bylaw change: Clarifying Representation on Council
  - 7.4 Bylaw change: Abolishing Advocacy and Service Managers
  - 7.5 Oversight Committee
8. Reports, COUNCIL ARCHIVE<sup>1</sup> (35mins)
  - 8.1 Department/Campaigns Manager
  - 8.2 Finance Manager
  - 8.3 President (LINK)
  - 8.4 VP Academic Advocacy
  - 8.5 VP Internal
  - 8.6 VP External
  - 8.7 VP Mobilization
9. Other Business (35mins)
  - 9.1 CFS case conclusion briefing (Closed session)
  - 9.2 New Finance Manager Employment Contract (Closed session)
  - 9.3 Outreach Coordinator Position (Closed session)
10. Adjournment

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<sup>1</sup> <https://www.dropbox.com/sh/i25hlfaeh3nbrd7/AAD6lHQGgCB-zhBmxGrFI56Ra?dl=0>

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## Appendix I – Motions

### 1.1 Call to Order

### 2.1 Adoption of the Agenda

#### *Council Business*

### 3.1 Appointing minute taker

#### *Minutes*

### 4.1 Approval of Aug. 29<sup>th</sup> Council meeting minutes

#### *Business Arising*

### 5.1 Repeal FaceBook Campaign Ban

Whereas GSA follows the direct democracy model where the emphasis is on the idea that everyone has an influencing voice, freedom of speech is crucial and the idea that we can tell members what it is they can and cannot say within the GSA community cannot be reconciled with. Just as crucial is students' informed and effective engagement that can best be facilitated via access to information and transparency.

BIRT Motions CO-20150216-06 (Facebook policy) and CO20150324-04 (fb campaigning ban) be repealed.

BIFRT the following text “

a. All campaign materials prior to distribution shall be approved by the C.R.O. This includes any and all:

i. Printed materials

ii. Electronic communications, including e-mail, personal websites and other external websites.

iii. Any other form of communication not outlined within.

”

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be stricken from election regulation and replaced with "Slander, false allegations and name calling are grounds for disciplinary measures up to disqualification at the discretion of a non-prejudiced judicial committee that has to be convened within two business days of a complaint filed within a maximum of three business days of the alleged offense. Lack of due process negate all consequences of the complaint" BIFRT Council meetings and GAs be live tweeted and live streamed as arranged by VP mobilization. A twitter account is maintained by VP mobilization (1-2 tweets/day).

BIFRT motion CO-20141022-09 (old live tweeting motion) be stricken.

## **5.2 Presentation on Funding Committee, Clubs, and CCR by David and Keroles**

### **5.3 Funding Committee, GSA Clubs and the CCR Project Motion**

WHEREAS building an active community is at the core of the GSA mandate.

WHEREAS Council has already approved presented CCR proposal (Motion CO-20141009-24).

BIFRT the mandate of the previously formed funding committee be extended to the fall semester.

BIFRT the funding committee be mandated to propose a policy, by next council meeting, for forming clubs and their funding regulations as well as implement modifications compatible with previously approved CCR project.

BIFRT The budget committee based on a recommendation from the funding committee allocate a significantly increased budget to accommodate clubs and more student projects.

### **5.4 Capping staff budget line**

WHEREAS The budget line for staff is the biggest line in GSA budget costing about 160K in last year's half a million dollars budget.

WHEREAS the current floor of staff costs is actually \$80K as per table in addendum and consequently a \$100K cap gives a 25% margin of flexibility to execs to manage staff resources for current and potential operations and projects which is reasonable.

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BIRT the budget committee be mandated to cap the staff budget line in the new budget at a \$100K.

*Addendum*

Position Hours/week	#h/week	\$/h	19.38
Administrative Assistant	40	775.2	
Department/Faculty Manager	16	310.08	
Finance Manager	10	193.8	
Meeting Facilitator	5	96.9	
Outreach Coordinator	8	155.04	
Office Manager	8	155.04	
		w/outreach coordinator	W/o outreach coordinator
	\$/week	1686.06	1531.02
	\$/ year (52 weeks a year)	87675.12	79613.04

Note 19.38 only takes effect starting January in 2016. For the rest of 2015 it is 18.91. so this calculation is over estimated

**5.5 Council Membership**

*Council Committee Appointments*

**6.1 GSA Committees**

*New Business*

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### **7.1 Health Insurance Fee 2015-2016**

Whereas council approved a 5% health insurance fee increase during the June 29, 2015 council meeting in order to keep the benefits the same for this next academic year (Motion CO-20150629-03);

Whereas this resolution did not come early enough for fee changes to be effected in students accounts;

Whereas graduate students are currently being charged the previous year fee;

Be It Resolved that council approves the funding of the difference between the old rate and the current plan cost.

### **7.2 Mobilizing for GA**

Whereas mobilization is crucial part for the upcoming GA;

Whereas according to the plan I drafted for mobilizing for GA, I require more human resources;

BIRT 4 GA mobilisers be hired for carrying out mobilization with VP mobilization and the callout should be given by 27th September, 2015 as it is time sensitive.

BIFRT each mobilizer would be hired for 15 hours at 12\$/hr.

### **7.3 Bylaw change: Clarifying Representation on Council (requires 2/3 approval)**

WHEREAS Bylaws article V-5 states "... Directors shall be elected within **their respective faculties**, namely John Molson School of Business, Arts & Science, Engineering & Computer Science, Fine Arts **and Interdisciplinary/SIP**..." so clearly stating that Interdisciplinary/SIP are treated in the GSA as its own different group.

WHEREAS some committee compositions are phrased in the bylaws in a not so clear way that gives the illusion of being inconsistent with previously mentioned article and seem to only consider that there are only four groups as opposed to five. Furthermore, while the intention of these compositions is to be inclusive and to ensure diverse representation they can also give the illusion to be exclusive. Those committees are:

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Budget committee (article XII-2.4) Appointments committee (ARTCILE IX-5.2), Hiring committee (article XI-3.2).

BIFRT article XII-2.4 of the bylaws to be changed to " **at least five** current council directors representing separate faculties and appointed by Council".

BIFRT article XI-3.2 of the bylaws to be changed to "**At least five** members of Council comprised of one member from each faculty".

BIFRT article IX-5.2 of the bylaws to be changed to "Chair, and be a voting member on, an Appointments Committee of councillors who interview and consider applicants for **non-elected representation on university bodies (including sub senate committees), excluding the actual Senate and Board of Governors,** and present recommendations for approval by Council. Council will appoint **at least five councillors,** one per faculty, to the Appointments Committee, at the beginning of their term".

BIFRT The bylaws committee resumes its mandate from last year of completely rewriting the bylaws so as they become more cohesive and ensure an efficient and effective governance structure of the GSA" and have a draft ready for approval of council so that it can be presented to the first GA in the winter semester.

*NOTE: It must be noted that all of those changes are mere clarification and do not contradict the current spirit of the bylaws*

**7.4 Bylaw change: Abolishing Advocacy and Service Managers (requires 2/3 approval)**

WHEREAS Council motions (CO-20150913-10) and (CO- CO-20150913-13) and discussions during council for these motions.

WHEREAS GSA is establishing an advocacy center eliminating the need for an advocacy manager.

WHEREAS most tasks associate with service manager are no longer required (such as maintaining computer labs) or can easily fall under the responsibility of VP internal.

WHEREAS Staff budget line is the biggest in the whole budget and that staff resources require significant restructuring so that they are optimally and efficiently used.

BIRT Articles XI ( 6 (advocacy manager) and 7 (service manager) be stricken from the bylaws.

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BIFRT Conditioned on ratification of this bylaw change by a GA, the two positions should be abolished.

## 7.5 Oversight Committee

NOTE: The committee did not reach quorum. The members present had a discussion, and a summary of their discussion is represented in the attached minutes, recommendations for Council are presented here, and see additional recommendations also attached for Finance Manager, Chair and Executive.

Oversight committee recommends to council to extend oversight committee mandate to include a review of the bursary policy.

Oversight committee recommends to council to modify committee mandate to meet 7-9 days before monthly council instead of 10 days.

Oversight committee recommends to council to appoint chairs for currently formed committees so that task list indicates a chair and have a responsible person to make sure the committee is being run properly.

Oversight committee recommends to council to approve full bursaries to each of the executives conditioned about the submission of the respective action plan of each as per council Motion CO-20150829-17.

### Motion CO-20150829-17.

*WHEREAS executive bursary article 1A states specific term deadlines for action plan by executives that are pre-requisite to providing any bursary. The summer deadline, July, has not been respected by the executives.*

Oversight committee recommends to council to require executives to present a combined summer and fall action plans in September council meeting.

## Reports

See **COUNCIL ARCHIVE**<sup>2</sup>

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<sup>2</sup> <https://www.dropbox.com/sh/i25h1faeh3nbrd7/AAD6lHQGgCB-zhBmxGrFI56Ra?dl=0>

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### **8.3 President**

#### **September 2015 report by GSA President**

The final planning for our fall 2015 orientation was done in this September. I delivered a speech at the graduate student orientation on September 8, 2015. A lot of time and efforts has been put into our fall 2015 orientation. I and two other executives were not paid at the end of August because of allegations which were later found to be false. It is worrying when people are not sure of being paid at the end of the month, for work that they have done or are doing. These working conditions adversely affects performance.

#### **GSA Lounge Renovation – In Progress**

The lounge renovation is almost complete and will be completed after the fall 2015 orientation. There were delays in the delivery of the floor tile and some minor defections were corrected. September 6, 2015 – Meeting with the Property Manager, Facilities Management.

#### **Fall 2015 Orientation – In progress**

The GSA fall 2015 orientation has commenced. I had responded to several requests to provide additional information on our events.

September 4- 6, 2015 - I coordinated the airport pickup of new students from the Montreal airport.

September 13, 2015 – I purchased drinks and several other items for our fall 2015 orientation. I applied for alcohol permits but was not able to receive permits for our first two events where alcohol will be served due to matter beyond my control.

We had our first event, our welcome reception on the September 15, 2015. The Dean SGS, the Dean of Students, the associate director alumni relations, the coordinator Grad Pro Skills. Coordinator CUSP, the President ECSGA, the president JMGSa, the president TRAC and other departmental representatives delivered speeches at the event.

#### **New Filing System – In Progress**

The new filing system was approved during the September 13 council meeting. The completion of this project will be one of my action plans for the fall semester

#### **Internal Controls – In progress**

**GSA Café – In progress** – this will be part of my action plan for the Fall Semester.

#### **GSA Advocacy Center – In progress**

September 10, 2015 - Meeting with the coordinator CSU advocacy center. VP-Academic/Advocacy was in attendance.

#### **GSA French classes – In Progress**

September 10, 2015 – Meeting at the département d'études Françaises, with VP-Academic/Advocacy in attendance.

#### **Printing and Copying Service – In Progress**

We received delivery of an A3 colour printer which was used to print the promotional material for our orientation. We will be expecting delivery of a copier soon.

**GSA website – In progress** – The recommendation on the website upgrade will be made after our new student orientation.

**Senate Meeting** - September 11, 2015 - All the GSA senators were present.

**Board of Governors Meeting** - September 16, 2015





**GSA Council Meeting -- Saturday, Sept. 26, from 5-8pm**

**PLACE: GSA House // PLEASE PRINT YOUR OWN COPY**

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**Other Activities:**

GSA Newsletter – Produced and distributed newsletters (September 4 and September 11). The tasks highlighted above were my action plans for the summer semester and some will be completed in the fall semester. My action plan for the fall semester includes working on the Advocacy center, the new filing system, the GSA café, and planning for our general assemblies. There is a lot of work currently being done to ensure that all the orientation events are successful. I may not have highlighted all the points in this report.