

RULES AND REGULATIONS FOR BORROWING IKEA TOOL BOX FROM GSA HOUSE

ABOUT THE SERVICE

1. Free to rent
2. Student fill up a rent request on a google form, with name, student id, dates of renting and duration.
3. A security deposit (60\$) and student ID are required for rent
4. Students use and return the toolbox as specified at the time of borrowing
6. Upon inspection of the toolbox, the security deposit will be returned to the student

ABOUT THE RULE

- Students can only pickup or return the toolbox at 11:00 - 12:00 pm on weekdays
- Students can only rent the toolbox for 24 hours or 48 hours
- Students can only rent 3 times per month
- Students must specify return date in the request form, and must return the toolbox on that day
- If students are late in returning the tool box, 10\$ will be charged per delaying days
- If students are more than or equal 6 days late of returning the toll box, 60\$ will be charged, hence they cannot get there security deposit back, and they are not required to return the toolbox
- If one or more components of the tools are lost, student cannot get their security deposit back, and they are not required to return the toolbox back
- It is acceptable that one or more components are broken