

Full Name:	SRINIVAS BATHINI
Position:	PRESIDENT
Report Period:	November 20, 2017 to December 10, 2017
Date:	10-Dec-17



Highlight Progress
Winter orientation planning Meeting with Dean of Student Graduate Services regarding Co-op GSA lounge arrangement Finalizing art works for the upcoming Vernissage event

Date	Task and Related Project	Updates (e.g. Progress, Revised Forecast)	Next Steps	Point Contact (Name, Info)	Status	Directors comments
22-Nov-17	Arrangement of GSA lounge	Making GSA lounge like a living room	we might need to purchase new sofas	Office manager	InP	
22-Nov-17	Meeting with DOEIGSA	Discussion of issues related to DOEIGSA		Angelica (Councilor)	C	
23-Nov-17	Meeting with Andrew, Dean of Students	on-going issues with GSA		Andrew woodall, Dean of Students	C	
23-Nov-17	Discussion with Paige and Terry	regarding Cross cultural training	Need to follow it up	Paige Hilderman, Dean of Students	InP	
24-Nov-17	Council of Directors meeting			council of directors	C	
28-Nov-17	Discussion with Emily Fjeldsted	regarding winter orientaiton		Emily Fjeldsted, Manager, Student success centre	InP	
29-Nov-17	Initiated discussion with Lorie Kloda, Librarian	Improving library services for graduate students	meeting scheduled for discussion	Lorie Kloda, Librarian	InP	
30-Nov-17	Executive meeting	Winter orientation planning		Minutes in Exec folder	C	
4-Dec-17	Meeting of Dr. Paula Wood-Adams, dean of SGS	Discussion of issues related to graduate students regarding Co-op, job scenarios		VP Academic or President	C	
10-Dec-17	Finalizing art works for Vernissage event	Participation in finalizing the art works for the upcoming Vernissage event	Need to follow up with the external sponsorships	Breanna (Councilor)	C	
As the President, I oversee duties and responsibilities of all the Vice Presients						

For Reference

C	Complete
InP	In Progress
D	Delayed
WNA	Will not achieve / Cancelled
NoIn	No Information

Full Name:	Deepak Reddy Erropole
Position:	Vice President Mobilization
Report Period:	December Monthly Report
Date:	12-Dec-17

Highlight Progress

- Newsletter

Date	Task and Related Project	Updates (e.g. Progress, Revised Forecast)	Next Steps	Point Contact (Name, Info)	Status	Directors comments
Nov 1st	GSA monthly info sessions	Mailed campaigns committee to start a new campaign project to increase GSA's image and reachability.	No responses yet. Will ask the councilors if anyone interested	Vice President Mobilization - GSA	InP	
Nov 13th	Concordia admit letter to engineers	Concordia's admit letter misses a bit of clarity on tuition fee.	No updates	Virginia Bruce Director, Graduate Admissions & Student Affairs at Concordia University	InP	
Nov 23rd	Health Care Committee Meeting	Lot of concerns were discussed which need to be discussed with the student care.		Chloe - Director - GSA	C	
Nov 24th	GSA Council Meeting	Was present for the whole meeting		Chair - GSA	C	
Nov 26th - 29th	Ottawa Advocacy week (CASA & QSU)	GSA representation at Federal level after discussing with other Execs - Nov 26th to Nov 29th Lounge meetings with different Ministers, MPs and Senators regarding 6 asks/concerns - Better Supporting Students with Disabilities - Creating a Canada Student Grant for Graduate Students - International Student Study Permits and Co-ops - Meeting Canada's Obligations to Indigenous Learners - Importance of Fair Dealing for Students - Developing Open Educational Resources (OERs)		Guillaume Lecoprs - Vice President - QSU	C	
Nov 30th	Execuive committee meeting	Discussion regarding Winter orientation activities in the absence of VP Internal		President - GSA	C	
Dec 2nd	Newsletter	Details shared: - GSA's Talk Show - Headlight Anthology: Call for Submissions - GSA Directors Council Meeting - Beacons of light on Mount Royal - Internship Opportunity (translated from french) - Deep Immersions		Vice President Mobilization - GSA	C	
Dec 4th	GSA talk session	Promotions		Vice President External - GSA	C	
Dec 5th	International Student Associations - End of Semester Meeting	Meeting with ISO, ASA, CSEA, IESC, Chinese Association, Concordia International - Regarding events happened in Fall semester - Common issues faced and possible solutions - Possible collaborations for future events	Another meeting to discuss Winter orientation events for collaborations and to avoid redundancy. To create a common calendar.	Lucas Mesquita Social Engagement and Industry Outreach Coordinator International Students Office	C	
Dec 5th	Concordia website updation	Concordia website updation to the current courses offered	Spoke with mechanical course coordinator and planned to setup a official meeting	Paula Wood Adams Dean of Graduate Studies	InP	
Dec 6th	QSU presentation at the GSA council	Explained QSU exec how GSA works and how everything has to go to council before being going for referendum/GA to join them as a member	Coming for December Council meeting	Guillaume Lecoprs - Vice President - QSU	InP	
Dec 7th	Potential sponsor (restaurant)	Got the contact from ex-Vice president. Discussed to set a meeting.	Short meeting and nothing was finalised. Another meeting to discuss in detail.		InP	
Dec 12th	Newsletter	Details shared: - Graduate Certificate of Innovation - Resident Assistants - 2018-19 - GSA Directors Council Meeting - Survey - Academic and personality predictors of illicit stimulant use in university students		Vice President Mobilization - GSA	C	
Dec 14th	GSA Council Meeting	Yet to attend		Chair - GSA	NoIn	
Dec 18th	CSGS meeting	Represented GSA in decision making along with Vice President - Internal & Academic. All the minutes are confidential.		Michael Jordan Executive Secretary to the Dean School of Graduate Studies, Concordia University	NoIn	
Dec	Deep Immersions	A new project to bring students with similar interests together. Very responsive	Will be resumed after exams or in january	Vice President - Mobilization	InP	
Dec	Winter Orientation Activities	Discussions with executives and other student organisations to take suggestions for the events and for possible collaborations			InP	
Dec 1st - 31st	Miscellaneous	-Handling Facebook page and groups- -approving/declining different requests and posts -always accessible through email			C	

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InP	In Progress
D	Debyed
WNA	Will not achieve / Cancelled
NoIn	No Information

Full Name:	THUFILE ARIFUL MOHAMED
Position:	VP - ACADEMIC & ADVOCACY
Report Period:	19-Nov-2017 to 08-Dec-2017
Date:	8-Dec-17

Highlight: Progress

As November end and december are Exam periods not much of activities were executed. But there were few important activities which had taken place during this report period. Fall 2017 Convocation are done. Fall term french classes are successfully completed. Attended Senate meeting. Discussion with SGS dean. Discussion with CAPS

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20-Nov-17	Meeting with GSA President	Discussion regarding academic activities plan	To prepare Winter activities schedule	VP Academic	c	
20-Nov-17	Represented at the Fall 2017 Convocation as Senator	1700 Students graduated	NA	-	c	
22-Nov-17	Review of Engineers Canada Report for employability	Discussion held with CAPS regarding job trend especially in the core engineering sector	To develop list of companies to be focused for hiring	VP Academic	c	
24-Nov-17	Attended Council Meeting of November	-	To prepare action plan for winter term	-	InP	
27-Nov-17	Review of Graduate Curriculum Committee meeting packages for changes	No Changes observed	GCC to make update in curriculum calendar	GCC Secretary	C	
28-Nov-17	Discussion with a student regarding request for legal support	Referred student to CSU legal clinic after obtaining necessary information	NA	VP Academic	c	
4-Dec-17	Meeting with SGS Dean Dr Paula	Discussion regarding Co Op opportunities and Internship problems for Graduates	Associate dean to discuss the same with Co Op director	VP Academic	c	
4-Dec-17	Meeting with SGS Dean Dr Paula	Discussion regarding graduates employability after graduation	Associate dean to discuss with CAPS director	VP Academic	c	
4-Dec-17	Meeting with SGS Dean Dr Paula	Discussion regarding career hiring for graduates after graduation	To prepare a hiring strategy depending on the available graduates data	VP Academic	c	
4-Dec-17	Meeting with SGS Dean Dr Paula	Suggestion to launch department specific hiring activities for graduates	To launch a pilot project focusing on individual department for hiring event focusing more on student who are going to graduate in winter	VP Academic	c	
4-Dec-17	Meeting with SGS Dean Dr Paula	Followup regrading C & F grades petition	The dean is to submit a report to the Academic provost by mid January. The SGS dean agrees changes are required for the C & F grade rules	SGS Dean	c	
5-Dec-17	Attended CSGS steering meeting	Agenda set for CSGS meeting	NA	CSGS secretary	c	
5-Dec-17	Completion of French classes	All Fall term french classes were successfully completed	Final payments to be paid to the teachers	VP Academic	C	
5-Dec-17	Final payment for Fall term french classes to be paid to the French teachers	Final amount approved and sent to Finance manager and VP internal for cheque processing	Cheque preparation	VP Internal & Finance manager	c	
5-Dec-17	Discussion with current GSA student for potential opening to teach french at GSA	Checked resume and informed the student regarding the current french classes teachers and terms	NA	VP Academic	c	
5-Dec-17	November month Conference funding application renewal	Few update were suggested to the Funding manager	President to review changes and to jointly approve the same with the President	President & Funding Manager	c	
5-Dec-17	Discussion with Blyse murphy regarding FAHSC	A GSA representative to be included in the FAHSC committee	To send call out to all Fine Arts students to fill the vacancy	VP Academic	c	
5-Dec-17	To fill FAHSC	Newsletter to be sent	Na	VP Academic	inp	
5-Dec-17	Discussion with current GSA french class students regarding Winter class registration	Students to be informed in January regarding registration	NA	VP Academic	c	
5-Dec-17	To prepare Winter french class schedules	To meet the french teachers and discuss regarding their availabilities	NA	VP Academic	inp	
6-Dec-17	Emailed GSA volunteers regarding CCR record registration	VP internal or president to approve CCR record request through My concordia portal	NA	VP Academic	c	
7-Dec-17	Meeting with Antonella from CAPS	Discussion regarding hosting Winter career fair	GSA to collaborate with CAPS similar to fall term for hosting the Career fair	VP Academic	c	
7-Dec-17	Meeting with Antonella from CAPS	Discussion regarding networking events in winter term	GSA to collaborate with CAPS to host 2 networking events in winter term	VP Academic	c	
7-Dec-17	Meeting with Antonella from CAPS	Discussion to host career panel event	GSA to collaborate and host career panel event with CAPS in february	VP Academic	c	
8-Dec-17	Attended December Senate meeting	Update on Concordia Digital Strategy plan	NA	Senate Secretary	c	
8-Dec-17	Attended December Senate meeting	Update on Concordia students health and well being report by Deputy provost	NA	Senate Secretary	c	
8-Dec-17	Attended December Senate meeting	Represented GSA as a Senator for approval of New graduate program in the Faculty of Arts & Science	NA	Senate Secretary	c	
8-Dec-17	Attended December Senate meeting	Update on Academic programs report	NA	Senate Secretary	c	
Tentative Plan for Upcoming Month						
	Attend December Council meeting				NoIn	
	Attend Executive Meeting				NoIn	
	Preparation of Winter French class schedules				NoIn	
	Attend CSGS meeting				NoIn	
	Attend Senate research committee meeting				NoIn	
	Discussion with Advocacy manager regarding Advocacy status				NoIn	
	preparation of Winter term action plan				NoIn	
	To discuss with VP internal regarding taking over his work during his absence				NoIn	
	Plan for winter orientation activities				NoIn	
	Plan for career events for Winter term				NoIn	

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