

President Report			
Week/Day	Task	Status	Time (Hrs)
July 25th - 29th	AMF Meeting	Completed	1
	Student Care Meeting: Executives Orientation	Completed	1
	One On One Meeting: Dean and President	Completed	0.5
3rd Aug	QSU Meeting		1.5
3rd Aug	Budget and Funding Committee Meeting	Completed	1
4th Aug	Meeting with DoS : Equity and Diversity Inclusion talk	Completed	2
4th Aug	Council Meeting Prep & Meeting	Completed	3.5
8th Aug	Student List for Frosh - David Baker	Completed	0.5
15th Aug	Executive Meeting	Completed	4
17th Aug	Meeting with CSU	Completed	1
17th Aug	Meeting with IEAC	Completed	0.5
18th Aug	Quotation for Banners and Posters	Completed	0.75
18th Aug	Safe Serve Program	Completed	1.5
18th Aug	SVAP Training	Completed	3
18th Aug	Discussion Regarding Frosh Inventory	Completed	2.5
19th Aug	Sponsorship Committee Meeting	Completed	1
22nd Aug	Goodies discussion about Frosh	Completed	3
17th Aug	GSA Int health insurance check in with Patrice and Student Care	Completed	1.5
17th Aug	Staff Exec meeting	Completed	1
17th Aug	Meeting with IEAC+ CSU	Completed	1
17th Aug	Laser tag email Design and Event Bright Setup	Completed	2
17th Aug	Checking the Inventory at GSA Basement.	Completed	1.5
17th Aug	Executive Discussion	Completed	2
17th Aug	Sponsorship Package	Completed	3
18th Aug	General Meetup	Completed	0.5
18th Aug	Banners and Handouts talk with Copies Concordia	Completed	1
18th Aug	Safe Serve Program	Completed	1.5
18th Aug	SVAP Training	Completed	3
18th Aug	Discussion Regarding Frosh Inventory	Completed	2.5
19th Aug	Sponsorship Committee Meeting	Completed	1

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19th Aug	Laser Tag List Sorting and Inventory Plan	Completed	2
22nd Aug	General executive discussion about Frosh	Completed	3
22nd Aug	Sponsorship Draft	Completed	2
24th Aug	Laser tag set up	Completed	6
24th Aug	Laser tag Event	Completed	6
26th Aug	Collect Hand outs order	Completed	1
26th Aug	GSA 4th Space info booth	Completed	4.5
29th Aug	Communication and picking up material from Copy Concordia	Completed	0.5
1st Sept	Execs General Meeting	Completed	2
5th Sept	Goodies selection	Completed	2.5
5th Sept	Final shopping for supplies for Picnic	Completed	4.5
7th Sept	Loyola picnic pre-event set up- U-haul, packing, loading, unloading, set up, coordination	Completed	12
7th Sept	Loyola Picnic- post event- pack up and stocking	Completed	3
10th Sept	CSUX IEACX GSA meeting for cultural fair	Completed	1
13th Aug	Staff exec meeting	Completed	1.5
10th Sep-15th Sep	Cultural Fair Planning And Execution	Completed	12
16th Sep	One On One Meeting: Dean and President	Completed	0.5
17th Sep	Ecsqa Meet and greet Kiosk	Completed	6
20th Sept	Exec meeting	Completed	3.5
21st Sept	Hiring committee meeting	Completed	1
	Total		125.25