

Full Name	Thenmozhi Rajan
Position	Vice President Academic & Advocacy
Report Period	05-08-2022 to 16-09-2022

Highlights of the month
<ol style="list-style-type: none"> <li>1. Frosh</li> <li>2. Appointment Committee</li> </ol>

Date	Task & Related Project	Updates (e.g., Progress, Revised Forecast)	Next Steps	Time Spent	Point of Contact	Status	Director's Comments
4 <sup>th</sup> August	O/F planning committee meeting	Frosh events planning		3 hours	VP Mobilization	C	
8 <sup>th</sup> August	GSA O/F Discussion	budget planning for Frosh		3 hours	VP Internal	C	
17 <sup>th</sup> Aug	Student Care, Patrice, Execs	International health Insurance		1 hour	President	C	
17 <sup>th</sup> Aug	Staff – Exec Meeting	Updates on Domestic/International Insurance, upcoming events		2 hours	VP Mobilization	C	
18 <sup>th</sup> Aug	Safe serve training	Safe Serve training		5 hours	VP External	C	
19 <sup>th</sup> Aug	Laser Tag prep	Laser Tag prep		3 hours	VP Mobilization	C	
22 <sup>nd</sup> Aug	Event Prep	Shopping for event		5 hours	VP Mobilization	C	
23 <sup>rd</sup> Aug	Event Prep	Prep for laser tag and GSA 4th Space Info Booth		5 hours	VP External	C	
24 <sup>th</sup> Aug	Laser Tag Event	Laser Tag Event		10 hours	VP External	C	
25 <sup>th</sup> Aug	4th Space Info Booth	4th Space Info Booth-online		2 hours	VP Mobilization	C	

25 <sup>th</sup> Aug	GSA- Advocacy Centre Meeting	GSA-Advocacy Centre Meeting cancelled		15 min	VP Academic	C	
26 <sup>th</sup> Aug	GSA 4th Space Info Booth	GSA 4th Space Info Booth – In-person		4 hours	VP Mobilization	C	
27 <sup>th</sup> Aug	Appointment Committee Prep	Review of resume and cover letter of students		3 hours	VP Academic	C	
28 <sup>th</sup> Aug	Appointment Committee Prep	Shortlisted the students for Faculty council and Advisory Search committee and confirmation of meeting date.		4 hours	VP Academic	C	
28 <sup>th</sup> Aug	Appointment Committee Prep	Interview invite to students and meeting invite to the committee members		2.5 hours	VP Academic	C	
29 <sup>th</sup> Aug	Appointment Committee	Interviewed and selected student representatives for the committee.		2.5 hour	VP Academic	C	
30 <sup>th</sup> Aug	Appointment Committee	Sent appointment confirmation to the student representatives.		1.5 hour	VP Academic	C	
31 <sup>st</sup> Aug	Appointment Committee	Confirmation of details of student representatives		1 hour	VP Academic	C	
1 <sup>st</sup> Sep	GSA Exec meeting	Updates and plan for upcoming committee meetings and frosh		3 hours	President	C	
6 <sup>th</sup> Sep	Event shopping	Purchase for Loyola picnic		3 hours	VP Internal	C	
7 <sup>th</sup> Sep	Loyola Picnic	Loyola Picnic		11 Hours	VP Mobilization	C	
8 <sup>th</sup> Sep	Advisory Search Committee	Clarification about the student representative for Advisory Search Committee		15 min	VP Academic	C	

9 <sup>th</sup> Sep	Advisory Search Committee	Discussion about search of students with Teaching contract		30mins	VP Academic	C	
13 <sup>th</sup> Sep	Staff-Exec Meeting	Updates on events Advisory Search Committee		1 hour	VP Mobilization	C	
14 <sup>th</sup> Sep	Academics Chat	Meeting with TRAC and CSU Academic		2 hours	VP Academic	C	
14 <sup>th</sup> Sep	Consultations - Student Leaders	Meeting with professor and staff related to teaching and learning		1 hour	VP Academic	C	
15 <sup>th</sup> Sep	Cultural Fair	Cultural Fair event		9 hours	President	C	
16 <sup>th</sup> Sep	Report prep	Monthly and committee report prep		2.5 hours	VP Academic	C	
16 <sup>th</sup> Sep	Student Meet	Advocacy support discussion		1.5 hours	VP Academic	C	

Total 88.5 Hours