

Full Name	Thenmozhi Rajan
Position	Vice President Academic & Advocacy
Report Period	07-11-2022 to 30-11-2022

Date	Task & Related Project	Updates (e.g., Progress, Revised Forecast)	Next Steps	Time Spent	Point of Contact	Status	Director's Comments
7 th Nov	Staff-Exec meeting	Discussion on pending and upcoming work		1.15 hours	VP Mobilization	C	
8 th Nov	Vendor Search	Finalization of vendor		2 hours	VP Internal	C	
10 th Nov	Student experience working group	Discussed on Students' issues		1.30 hours	VP Academic	C	
10 th Nov	Exec meeting	Discussion on tasks and events		3 hours	VP External	C	
10 th Nov	Senate Meeting	Senate Meeting		2 hours	VP Academic	C	
11 th Nov	Meeting with vendor	Meeting with vendor related to Jackets		2 hours	VP Internal	C	
11 th Nov	Winter Frosh	Brainstorming for winter frosh		2 hours	President	In progress	
14 th Nov	Design finalization for Jacket	Decision on color, logo etc.,		1.30 hours	VP Internal	C	
15 th Nov	Policies discussion	Discussion on policies related to finance		5 hours	VP Internal	C	
16 th Nov	Policy community	Policy community		1.15 hours	President	C	
18 th Nov	Staff-exec out	Staff-exec out		3 hours	VP Mobilization	C	
21 st Nov	Exec Meeting	Discussion on tasks		1 hour	President	C	
21 st Nov	Staff-Exec meeting	Discussion on events and task		1.15 hours	VP Internal	C	

24 th Nov	Meeting with Dos	Meeting with Dos		30 mins	VP Academic	C	
26 th Nov	GSA-Directors meet and greet	Event for/with directors		6 hours	President	C	
28 th Nov	Deal finalization for Jackets	Negotiation and Finalization of deal		3 hours	VP Internal	C	
30 th Nov	GSA-Advocacy Centre Meeting	GSA-Advocacy Centre Meeting		30 mins	VP Academic	C	
2 nd Dec	Funding Committee Meeting	Discussion on updated funds		1 hour	President	C	
3 rd Dec	Council Meeting	Council Meeting		3 hours	VP External	C	

Total 40.45 Hours