

VP MOBILIZATION REPC			
WEEK OF	TASK	STATUS	TIME (in hours)
Oct 15- Nov 5	Goodie bag communications	Completed	1
	Finding and fixing caterers for the Halloween party	Completed	2
	Halloween party planning	Completed	1.5
	Meeting with MSc society	Completed	0.5
	Meeting with CSU- Sabrina regarding BIPOC Fair	Completed	0.5
	Volunteer training for QC trip	Completed	1
	Meeting with IEAC for South Asian Gala	Completed	1.5
	Communication strategy for Halloween	Completed	0.75
	Communication strategy for Bi-Elections	Completed	0.5
	Goodie bag assembly and distribution	Completed	12
	QC trip planning and communication	Completed	5
	Student Life Committee meeting	Completed	2.5
	Visit to Muzique	Completed	2
	Meeting with Halloween caterer	Completed	2
	Meeting with DJ and EMCEE - Halloween	Completed	0.5
	Halloween props shopping	Completed	1.25
	Staff exec meeting	Completed	1
	Prep for halloween party	Completed	2
	Total time spent		