

VP MOBILIZATION REPORT						
WEEK OF	TASK	STATUS	TIME (in hours)	ISSUES (if applicable)		
July 11-15	Fixed format and content for executive posts for social media	Completed	0.5			
	Locked SVAP and SSP training for the Executive team	Completed	1			
	Locked 4th Space booth for Orientation period	Completed	0.25			
	Designed draft of O/F calendar	Completed	0.75			
	Meetings with CSU to lock on collaboration events	Completed	1			
	Meeting with Patrice to discuss an update on International student health insurance	Completed	0.5			
	Filled QSU registration forms for the upcoming caucus	Completed	0.5			
	Filled Activity request forms for Frosh with the Dean of Students' Office for all O/F events	Completed	1.5			
	Discussed communication strategy for O/F and International Health Insurance with Comms Manager	Completed	0.5			
	Designed draft of sponsorship packages and strategy for Frosh	Completed	1			
	Locked meeting with Quebec Student Union	Completed	0.25			
	Contacted DoS office for a list of incoming students for Frosh	Completed	0.25			
	Locked date for sub-association meeting for JMGSA	Completed	0.25			
	Filing for alcohol permit for Frosh events	In Progress	0.5			
	Prepare Frosh report	In Progress	0.5			
July 18- July 23	Locked meeting for JMGSA, MFA and CAT subassociations	Completed	0.25			
	TRAC Meeting with Becca	Completed	1			
	Meeting with Kiana to discuss upcoming communication strategy	Completed	0.5			
	Cultural fair communication strategy for clubs with CSU	Completed	1.5			
	Meeting with director Kheyi to discuss event for Frosh	Completed	0.5			
	Brainstorming on sponsorship opportunities	In Progress	1			
	Redrafted latest version of the briefing letter on Int Health Insurance	Completed	0.5			
	Meeting with JMGSA	Completed	2			
	Sustainability committee with ENUF	Completed	1			
	Meeting with Patrice on International Health Insurance	Completed	0.5			
	Equity leadership in student association meeting with DoS	Completed	1			
	Monthly Exec meeting	Completed	2			
	Call with IEAC on possible collaboration for cultural fair	Completed	0.25			
	Staff exec meeting	Completed	1			
	July 25- July 29	Frosh logo design finalisation	Completed	0.25		
August newsletter		Completed	1.5			
Designing communication strategy for the week with Kiana		Completed	0.5			
Study session for AMF with President		Completed	1			
AMF Strategy meeting- CSU, Patrice, Staff and execs		Completed	1.5			
GSA and ISWC meeting		Completed	1.25			
GSA Execs Studentcare orientation with Alex		Completed	2.5			
Student life committee meeting		Completed	1.25			
Total time spent			32			