

VP Internal Report			
Date	Task	Status	Time
01-Mar	Policy Committee meeting	Complete	1
05-Mar	Expense reports Formatiuon	Complete	7
08-Mar	GA Committee meeting	Complete	1
11-Mar	Expense reports Formatiuon	Complete	8
15-Mar	Expense reports Formatiuon	Complete	9
17-Mar	Expense reports Formatiuon	Complete	8
20-Mar	GA Presentation and Data prep	Complete	3
23-Mar	GA Prep up and Meeting	Complete	6
31-Mar	Staff exec meeting	Complete	1
total			44
* PS. Excessive hours went behind Expense reports as it was not possible to work collaboratively with past mandate and every expense was looked individually.			