

<b>Full Name:</b>	Sai Abhinav Tadepalli
<b>Position:</b>	President
<b>Report Period:</b>	August 1st - August 31st



Graduate Students' Association  
 Concordia University  
 2030 Mackay · Montreal · QC · H3G 2J1  
[www.gsaconcordia.ca](http://www.gsaconcordia.ca)

Date	Task and Related Project	Number of hours(HH:MM)	Point Contact (Name, Info)	Status
01	Orientation Committee Meeting	1:00	Orientation Committee	C
01	Lazer Evolution Contract Meeting	1:30	Lazer Evolution	C
01	Handbook Committee Meeting	0:30	GSA	C
01	Bus Vendors Meet	4:00	Various Vendors	C
01	CC & MT Training	0:00	Enmanuel	N
02	Council Meeting	3:00	Council	C
02	Mural Artist Meeting	2:00	VP-Mobilization	C
05	Meeting with Alba	1:15	Staff	C
06	Meeting with Staff	2:00	Staff	C
06	Organization of Council Drive, President's Drive, Emails, Forms/Contracts	3:30	Executives	C
07	Meeting with DOS, CSU, and student care for opt-in/out periods and data	1:00	Student care	P
07	Scheduling Meetings, Preparing documents for the Budget Committee	2:00	VP-Internal	C
08	Budget and Funding Committee Meeting	2:00	Committee	C
09	Handbook Committee Meeting	1:00	Committee	C
09	O/F Committee Meeting	1:00	DOS	C
09	Advocacy Team Meeting	1:00	Advocacy Team	C
09	Emergency Council Meeting	0:30	Council	C
09	Discussion with VP-Internal	2:00	VP-Internal	P
10	Proof Reading, Preparation of Council Meeting Minutes	1:30	Self	C
12	Work-related meeting with Alba & Emanuel regarding committees	2:00	Staff	C
13	Discussion with Enmanuel, VP-Internal regarding By-Laws	2:00	Staff, Execs	P
13	Call with AutoCar Excellence to finalize transport and verify the logistics & payment.	0:30	Vendors	C
14	DayCare meeting with Angela Meo & CSU	1:30	CSU, DayCare	C

15	Meeting with Students on Academic Events/Special Projects	1:00	Zoe	C
16	Health Care Committee Meeting	2:00	Committee	C
16	Meeting with Keroles from ENUF	0:45	ENUF	C
16	Posters at Loyola and Mailing of Cheque	3:00	VP-Internal	C
16	VP-Internal Updates	0:30	Vp-Internal	C
19	Exec Meeting	2:00	Execs	C
20	Meeting with Le-Gym	1:00	Le-Gym	C
20	Staff-Exec Meeting	3:00	Staff, Execs	C
20	Contract Negotiation with StudentCare	1:30	StudentCare, Staff, Execs	P
20	Calypso Registration Verification	2:30	Self	C
20	Agenda Setup with VP-Internal for Council Meeting	1:00	Vp-Internal	C
21	Hiring Committee Meeting	1:00	Committee	C
21	Policies Review Meeting with Enmanuel & VP-Internal, VP-Academic	2:30	Execs, Enmanuel	P
21	Staff Updates	1:15	Staff	C
21	GSA Inventory	1:30	Alba, VP-Internal	C
21	VP Mobilization Updates & Tasks	2:00	Vp-Mobilization	C
21	VP Internal Updates & Tasks	1:00	VP-Internal	C
21	ECSGA External Meeting for Calypso	1:00	ECSGA	C
23	Mural Supplies and Painitng Support with VP-Mobilization	2:00	VP-Mobilization	C
25	Calypso Event Day	6:00	Volunteers	C
27	GA Committee Meeting	2:00	Committee	C
27	Budget Committee meeting	0:40	Committee	C
29	BlueCross RFP Meeting	1:00	DOS, Yu-Hui	P
29	Staff Meeting with Julia & Sadra	3:00	Staff	C

29	Meeting with VP-Academic	1:00	Vp-Academic	C
30	Council Meeting	3:00	Council	P
		83:55		

Unmarked Activities:

- Office Hours
- Addressing student emails, and various other emails.
- Day-to-day communication with Staff from GSA.
- Day-to-day communications with different inter/intra university student groups (email or verbal).
- Preparation of various documents for Collaborations, Tie-Ups, and Meetings.