



Executive Monthly Report

Details	
Full Name	Aditya Thakkar
Official Position	VP Mobilization
Report Period	July 2024
Date of Completion	31st July 2024

Date (dd-mm-yy)	Task	Update	Time spent (hh:mm)	Next Steps	Point of Contact	Status
02-07-24	Student Finance Officers + Financial Services meeting	Financial Resources usage at Concordia	1:30		VP Internal & DOS	
02-07-24	Exec meetings	Frosh and Current Business	2		Exces	
03-07-24	Website updates		0:30		VP Mobilization	
09-07-24	Healthcare meeting with Studentcare	Discussed about Student Insurance and problems	3		Studentcare	
10-07-24	Exec Meeting	Frosh Plan updates	2		Execs	
12-07-24	O/F committee meeting	Frosh Updates and resources	1		DoS	
12-07-24	Meeting with VP Academic	Hiring plan for new openings	0:30		VP Academic	
12-07-24	SVAP Training with DoS	Sexual Violence Awareness and Prevention Training	1:30		DoS	



13-07-24	Mural Art Planning		3		VP Mobilization	
14-07-24	Mobilization New opening	Grad Rep for fine arts faculty	3		VP Mobilization	
15-07-24	Student Life committee meeting planning	POA	1:30		VP External	
15-07-24	Initial Meeting with T Shirt Vendor	Discussion with Vendors	1:00	Samples Ordered	VP External	
15-07-24	Mobilization GSA Activities	Website and Socials	2		VP Mobilization	
17-07-24	Student life committee meeting	Summer and Frosh Events	2		Student Life Committee	
17-07-24	DoS Frosh Event Plan Discussion	Discussion of Frosh Activities and space bookings	1		DoS	
19-07-24	SARC Meeting for Frosh	Frosh Invitation and representation	1		SARC	
18-07-24	BigSix Brunch		2:30		DoS	
19-07-24	Action Plan	Summer Action Plan	1:30		VP Mobilization	
20-07-24	Sponsorship Deck Preparation		2		VP Mobilization	
22-07-24	Meeting with CSU Student Life	Collaboration of GSA and CSu	1:30		CSU	
23-07-24	Emergency Council Meeting	Exces Action Plan	1:15		Council	
23-07-24	Meeting with VP Academic	Poster creation discussion for various appointments(Boar d, CCSL, Student	1:30		VP Academic	



		Tribunal, Arts and				
24-07-24	Sponsorship Meeting with CIBC	Discussion for Sponsorship	1		Exces	
25-07-24	Exec Meeting	Discussion about Council meeting postponement, bangladeshi issue, Legal essentials	1			
26-07-24	OF committee meeting	Frosh Updates	1		DoS	
28-07-24	Mural Artists Work Review	Selecting Artists	2		VP Mobilization	
29-07-24	Mural Art - Artists Meeting	Meeting with Mural Art Artists	1:30		VP Mobilization	
31-07-24	Newsletter Review	GSA Newsletter	1		Comms Manager	
31-07-24	Staff Exec meeting	Updates and New Business	1		Staff- Exec	
31-07-24	EMR Report	VP Mobilization EMR Report preparation	0:30		VP Mobilization	
31-07-24	Legal Essentials	Discussed about the essentials documents required and new insurance premium proposal	1		Exec	

Total hours : 46 hours 45 minutes

For Reference

C	Completed
InP	In Progress
D	Delayed
WNA	Will not achieve / Cancelled
NoIn	No Information