



Executive Monthly Report

Details	
Full Name	Aditya Thakkar
Official Position	VP Mobilization
Report Period	October 2024
Date of Completion	31th October 2024

Date (dd-mm-yy)	Task	Update	Time spent (hh:mm)	Next Steps	Point of Contact	Status
01-10-24	FROSH Expenditure report	Assisting with Expenditure Report	02:00		VP External	
01-10-24	Communication Plan for Elections & Newsletter Review	Set the mobilization plan for the elections and reviewing the newsletter	01:10		Comms Manager	
02-10-24	Mural Scheduling	Set the schedule for the Month	00:30		Artists	
02-10-24	Visited the Clubs	Visited the clubs for discussion of the Halloween party	04:00		VP External	
04-10-24	Meeting with the DOS	GSA & DoS Orientation Debrief	00:45		DOS and Execs	
04-10-24	French Class Attendance List	Attendance list given to professor for French Classes	00:30		French Classes professor	
05-10-24	Mural Art	Mural Art with Artists	02:00		Artists	



06-10-24	CUTV Promotion	Upcoming events mobilization	00:30		VP Mobilization	
06-10-24	New Artists Hiring Mobilization	Addition of new Artists	01:00		VP Mobilization	
07-10-24	Elections Mobilization	Elections Campaigning and posters sticking at Loyola Campus	03:00		VP External	
07-10-24	Post and website update of new volunteering position	Created poster, updated website and mobilized new volunteering position	02:00		VP Academics	
08-10-24	Meeting with Sponsors	Meeting with Argo Montreal for potential sponsorship.	01:00		VP External	
08-10-24	Mobilization of Volunteering position	Promoting for Fine Arts faculty member for a volunteering position	01:00		VP Academics	
09-10-2024	Meeting with Sponsors	Meeting with Hazelview team for their final decision on Sponsorship	01:30		VP External	
07-10-24	Meeting with VP External	Upcoming events discussion	01:00		VP External	
10-10-24	Orientation/ Frosh Thank You Event	Had a meetup with the DOS with Big6 about successful frosh	02:00		Execs	
14-10-24	EMR Report	VP Mobilization EMR Report preparation	00:30		VP Mobilization	
15-10-24	Council meeting	Council Meeting	03:00		GSA Council	



16-10-24	Student Life Committee Meeting		02:00			In Progress
17-10-24	Meeting With PGSS	Collaboration Meeting with PGSS	2:00	Tentative	Exes	In Progress
22-10-24	Staff Exec Meeting		01:00		Staff-Exec	In Progress
30-10-24	Halloween Party	Execution of Halloween Party	10:00		Execs	In Progress
	Email Communications	Email Communications	2		VP Mobilization	Completed

Total Hours (For completed Task) Current	29 Hours 25 Minutes
Total Hours (For future Task)	15 Hours
TOTAL	44.25 Hours

For Reference

C	Completed
InP	In Progress
D	Delayed
WNA	Will not achieve / Cancelled
NoIn	No Information